# Nova Southeastern University Carpool Program Rules and Regulations

### What is the Nova Southeastern University Carpool Parking Program?

Nova Southeastern University has implemented a program to benefit students who choose to carpool to school. Preferred carpool parking spaces have been installed around campus and are available for registered participants of the program.

## Who can park in the Carpool Parking Spaces?

Registered carpools with a valid carpool permit AND Nova Southeastern University parking permit can utilize the parking spaces. Carpools must consist of two registered students who carpool to and from campus an average of two days per week. Carpools may use any available carpool parking space in the lot on a first come, first serve basis.

#### When can I use the spaces?

The spaces can be used when you have carpooled to school. If your carpool partner was not present on your ride to school or you are not registered for the program, you may not use the spaces.

## Can I use the spaces when my carpool partner is not with me?

A minimum of two registered carpool participants must be seen exiting a vehicle utilizing a carpool parking spot. If you are found parking in a designated carpool parking spot as a single commuter or with someone other than your registered carpool partner(s), you will be in violation of the program.

## What are the criteria SFCS uses to determine carpool eligibility?

Based on the information provided in your registration form, SFCS carpool software will validate that your carpool makes a logical commute to campus.

#### How do I get a permit?

You must register your carpool with South Florida Commuter Services: <u>CLICK HERE</u> to register online! <u>CLICK HERE</u> to complete a pdf version of the registration form.

#### How long does it take to receive a permit?

Permits will be provided within 7-10 business days of registration. The permit will be mailed to the home address of the first registrant on the form.

#### How many permits will my carpool receive?

One permit is provided per carpool. If you utilize more than one vehicle getting to and from school, you must transfer the permit between vehicles.

#### How long is my permit valid?

Permits will be valid for one semester. At the end of the semester you will receive a renewal notification from South Florida Commuter Services (SFCS) asking if you are interested in renewing or revising your registration. If you renew your carpool, a new updated permit will be provided to your carpool.

# What happens if there are changes to my carpool registration?

If your carpool arrangements change during the semester, it is very important that you keep your carpool registration current and up to date. For any changes, just re-submit a carpool registration form to South Florida Commuter Services and your information will be automatically updated.

## What happens if I am found violating the program?

If you are a registered carpool found violating the program, your permit will be taken on the spot and you will not be eligible to participate in the program for at least one semester. Violation includes utilizing the spaces without a valid Carpool Parking Permit and Nova Southeastern University parking permit.

#### Who monitors the spaces?

Nova Southeastern University Security monitors the carpool parking spaces at all times. If you are an unregistered vehicle found violating the program, you will be issued a citation and your vehicle may be towed. If you are a registered vehicle found violating the program, your permit will be taken on the spot and you will not be eligible to participate in the program for at least one semester. Violation includes utilizing the spaces without a valid Carpool parking permit and Nova Southeastern University parking permit.

## I still have questions:

If you still have questions regarding the carpool parking program, please contact South Florida Commuter Services at 1-800-234-RIDE (7433).